Memo. No. 180/ICDS/KNK   Date : 21/08/2024

ANGANWADI WORKER RECRUITMENT NOTICE

Applications are hereby invited from the eligible women candidates for recruitment to the post of Anganwadi Worker (AWW) in Kanksa ICDS project subject to fulfillment of following terms and conditions.

- The candidate should be a Citizen of India and must be a permanent resident of **Kanksa/Bidbihar/Trilokchandrapur/Bonkati Gram Panchayat.**
- **AWW will be recruited considering the Kanksa ICDS Project as a unit.**
- The posts are purely voluntary & honorary
- Selected Candidates will not be considered as Govt. employee.
- Candidates selected as Anganwadi Worker will receive Honorarim @ Rs 4500/- per month & Addl. Honorarium @ Rs 4500 /- per month as per existing Govt.norm.
- Candidate must submit her application online at **www.icdspsbdn.in**
- **Note :- It must be noted that no other mode of application will be accepted**

Details of category wise vacancies for the post of Anganwadi Worker

Sl No.	UR	SC	ST	OBC-A	OBC-B	PWD	EWS	TOTAL
1.	5	6	3	2	1	1	2	20

Mandatory conditions

Sl No,	Criteria	Description
1	**Age limit**	The candidate must be in the Age Limit of 18-35 years as on the date of publication of the notification(21/08/2024)for all categories i.e. UR/ SC/ ST/ OBC-A/ OBC-B/ PWD/EWS candidates. Birth certificate /Admit Card of Madhyamik or equivalent Class X Pass Certificate from recognized board will be accepted as Age Proof of the candidate..
2	**Minimum Educational Qualification**	The applicant must have passed minimum class Twelve (Class-XII) or equivalant from a recognised Board/ Council for all categories i.e. UR/ SC/ ST/ OBC-A/ OBC-B/ PWD/EWS candidates..
3	**Residence**	**AWW will be recruited considering the Kanksa ICDS Project as a unit.**The candidate applying for AWW must be a permanent resident of Kanksa/Bidbihar/Trilokchandrapur/Bonkati Gram Panchayat. Applicants who are resident of Kanksa/Bidbihar/Trilokchandrapur/Bonkati Gram Panchayat can apply only for the vacant posts declared in the Kanksa ICDS Project As proof of residence, **Voter ID Card (EPIC) and Residential Certificate** issued by the concerned MP/ Sabhadhipati/ MLA/ Sabhapati-Panchayat Samiti/ Pradhan-Gram Panchayat/District Magistrate/ Addl. District Magistrate/ SDO/ BDO will have to be submitted .

4	Procedure for Selection	Subject to fulfillment of conditions, the applicants would be selected through an examination consisting of 100 marks out of which there would be written examination of 90 marks & Viva-Voce of 10 marks . A candidate must secure minimum 30 Marks in the written examination to qualify for the Viva Voce .This would be applicable for all categoriesi.e. UR/ SC/ ST/ OBC-A/ OBC-B/ PWD/EWS candidates. If a candidate qualified in the written examination does not appear in the viva voce, she will be disqualified for selection as an AWW . There will be no qualifying marks in the Viva-Voce test. For preparation of the panel, marks obtained in the written examination as well as in the Viva Voce test will be considered for preparation of merit list. If in any case two or more candidates of the same category secure the same marks i.e total of written plus viva-voce examination, seniority of age will be taken into consideration ,as per existing govt. norms. The authority, as per existing govt norms , may invite candidates for Viva Voce in the ratio of 1:5 (5 candidates per 1 vacancy)
5	Syllabus of written examination	**The syllabus of written examination is as follows :** 1. An essay within 150 words (in Mother tongue) in the matter of Mother & Child Health (Class X standard) - 15 Marks 2. Arithmetic (Class X standard) - 20 Marks 3. Nutrition- Public Health, Status of Women, State Nutrition Policies & Vaccination for the age group of 0-6 yrs - 15 Marks 4. English Language (Candidates understanding of the simple & primary knowledge of English language), Simple Translation upto the level of Class – X etc - 20 Marks 5. General Knowledge - 20 Marks **Total Marks - 90**
6	Workplace	An applicant, if selected will be required to join as an Anganwadi Worker in an Anganwadi centre in any Gram Panchayet within the jurisdiction of Kanksa ICDS Project area.
7	Training	Job training for all selected candidates is compulsory and candidate have to take training which might be held anywhere within the state of West Bengal
8	Age of Termination/ Retirement	An Anganwadi Worker , on attaining 65 yrs of age will be terminated from this voluntary / honorary service compulsarily.
9	Reservation	i. Caste certificate, Disability Certificate, EWS Certificate etc should be issued by competent authority. Copy of the above documents shall be uploaded at designated place in the online application, **otherwise the candidate will not be treated under those Category and may be considered as General (UR) candidates, subjected to the eligibility and availability of UR Vacancy.** ii. EWS certificate should be of current financial year. iii. Ackowledgement receipt in place ofCaste certificate, Disability Certificate, EWS Certificate etc ,for any kind of reservation category would not be considered &accepted iv. For SC,ST, OBC-A , OBC-B, PWD, EWS candidates , certificate issued by the competent authority will only be accepted. No other certificate will be considered & accepted. v. For PWD Candidates, Disability Certificate (with disability percentage 40 % and above) issued by the competent authority will be accepted. No other certificate will be considered and accepted. vi. Candidates will have to produce All original certificates (SC/ ST/ OBC-A/ OBC-B/ PWD & EWS , non-creamy layer certificate issued by the concerned SDO for OBC A &OBC B in original at the appropriate time or as and when required during recruitment process. vii. Before appointment all certificates will be verified.

Instructions and time schedule regarding submission of application :-

i)Candidates must compulsorily apply online .Website for online application :https://icdspsbdn.in.
Offline application and applications through by hand /by post/ courier will not be accepted and treated as cancelled.

1.Starting Date for submission of Online applications	21/08/2024 , 11:00 am
2. Last date of submission of Online application	18/09/2024 (up to 11:59pm)

No application can be submitted after the last date & time as mentioned above as server will be closed.

ii) A candidate has to register her mobile no. during application process. A Password will be generated and will be received in the mobile no. of the candidate . The Password should be preserved carefully as it would be required for downloading of documents related to recruitment.Password could not be reset for more than 3 times.The candidate should ensure that the registered mobile no. should remain active during the entire recruitment process, as this no.will be attached with this recruitment procecess and SMS related to recruitment will be sent to the mobile no.

iii) Only Self attested scanned copies of the following documents are to be uploaded in the website during applying :-

Compulsory documents List :-
   a) Age proof
   b) Proof of Educational Qualification,
   c) Voter ID Card (EPIC) and Residential Certificate.
   d) Caste certificate (if applicable)
   e) PWD Certificate (if applicable)
   f) EWS Certificate (if applicable)

Copy of the above documents shall be uploaded at designated place in the online application

A candidate can edit her details furnished in the application form till the last date of submission of application (except Project & Reserve Category).

iv) A Candidate must upload her own colour passport size photograph (not older than 6 months from the date of publication of notification) of size 25 kb to 50 kb (180px x 230px) . Candidates are advised to preserve 3 copies of this passport photograph for future use. The passport photograph should be taken in a white or whitish background. Frontal Face of the Candidates to be captured .No shadow over the face is acceptable. The face should be clearly visible . There may be spectacles but eyes should be clearly visible.

v)A Candidate must upload her own full signature (in black/blue ink) of size 10kb to 20kb (160px x 70px)

vi) On successful submission of online application, candidates must have to download the online application & print it , and will have to preserve the printed online application for future reference

vii) Essay as specified in syllabus for written examination should be written in mother tongue language only . A candidate will have to select language option in the application.

viii) A list of candidates whose applications are accepted as well as those whose are rejected will be published at the website, in due course of time.

ix) Date time & Venue of the written examination would be notified in the website in due course. (*Date time & venue of the written examination is subject to change due to Administrative reasons)*. Admit cards have to be downloaded by the applicants from the above mentioned website.

x)A candidate must download her own admit card from the website within the time schedule which would be notified in the website in due course. Candidates are advised to take a colour printout of it. No admit card will be sent individually to the candidates. No candidate will be allowed to sit for the written examination without the admit card.

xi) Option for Scribe :- A PWD candidate opting for scribe at the written examination shall have to apply separately at the Office of the CDPO, Kanksa ICDS Project within 7 days of submission of the application and have to submit signed Appendix –I (enclosed in notice).

xii) Admit card for viva-voce to be downloaded by the eligible candidates from the above website, the schedule of which will be notified in the website in due course.

RULES FOR APPEARING AT THE WRITTEN EXAMINATION :-

i) A candidate must download her own admit card from the website within the time schedule which would be notified in the website in due course. Candidates are advised to take a colour printout of it. No admit card will be sent individually to the candidates.

ii) The admit card will contain Date of written examination / Name of Examination centre / Time & important instructions.

iii) Electronic gadgets like mobile phones, smart watch, calculators will not be allowed inside the examination hall.

iv) Candidates are to bring only Blue/ Black ballpoint pen for the examination .

v) A candidates uploaded signature should match with the signature done in the presence of the hall invigilator . In case any discrepancy or mismatch is detected then the invigilator may debar the candidate from appearing at the examination. The decision of the authority in this regard shall be final.

CHECK LIST OF DOCUMENTS FOR APPEARING AT THE VIVA VOCE EXAMINATION :-

Check List :-

Candidates will have to produce All certificates viz. Age proof, Educational Qualification , Residential Proof , SC/ ST/ OBC-A/ OBC-B/ PWD & EWS /,non-creamy layer certificate issued by the concerned SDO for OBC- A &OBC-Bas applicable , in original, for verification before appearing at the Viva Voce examination and will have to submit one set of self attested photocopy of each certificate.

IMPORTANT NOTE :

1) Candidates are compulsarily to apply online well in time without waiting for the last date for submission of Online Applications. Candidates are requested to keep checking the online website regularly for further updates and instructions regarding the Recruitment Process

2) If it is detected at any stage of selection process or even after selection that the candidate has submitted false / wrong information regarding her age, caste, educational qualification, residential address etc., her candidature will be summarily rejected without furnishing any reason thereof.The decision of the District authority shall be final.

3) No T.A is permissible for attending the examination.

4) If it is detected that the candidate has resorted to unfair practices in any form, the candidature will be rejected outright.

5) The District authority reserves the right to take the ultimate decision regarding the recruitment procedure. The District authority also reserves the right to cancel the candidature of an applicant at any stage of recruitment process.

6) All details ,certificates should be uploaded correctly, otherwise the application form shall be rejected. Candidates are advised to read the instructions carefully before applying. Otherwise there might be errors in the application form. Erroneous forms shall be rejected. The Authority shall not be liable for this.

7) One candidate can submit only one application along with necessary documents. Multiple applications will be summarily rejected.

The entire selection procedure shall be executed as per relevant govt. orders. No. of Vacancies are subject to change in the event of any exigency.

Child Development Project Officer
Kanksa ICDS Project
Dist-Paschim Bardhaman

Memo. No. 180/1(15)/ICDS/KNK   Date : 21/08/2024

Copy forwarded for information with a request for wide circulation to :-

1. The Director of ICDS, West Bengal.
2. The District Magistrate,PaschimBardhaman.
3. The Additional District Magistrate (Dev), PaschimBardhaman
4. The Sub-Divisional Officer, Durgapur, PaschimBardhaman.
5. The Block Development Officer, Kanksa Development block, PaschimBardhaman
6. The District Programme Officer-ICDS, PaschimBardhaman.
7. The BMOH, Kanksa, PaschimBardhaman.
8. The Savapati, KanksaPanchayatSamity, PaschimBardhaman.
9. The DICO, PaschimBardhaman.
10. The I/C- Kanksa Police Station,
11. The Postmaster, Kanksa Post Office.
12. The DIO-NIC, PaschimBardhaman with a request to Publish the notice in the District website.
13. The Panchayat Pradhan Kanksa/Bidbihar/Trilokchandrapur/Bonkati Gram Panchayat.
14. All Supervisor of Kanksa ICDS Project.

15. Office Notice Board.

Child Development Project Officer
Kanksa ICDS Project
Paschim Bardhaman

Memo. No. 180/2(3)/ICDS/KNK   Date : 21/08/2024

Copy forwarded for kind information to :-

1. The Savadhipati, Paschim Bardhaman Zilla Parishad.
2. The P.S to Sri Pradip Mazumdar, Hon'ble MIC, Govt. of West Bengal for kind appraisal of Hon'ble MIC Sir.
3. P.A. to Sri Narendranath Chakraborty, Hon'bleMLA ,Pandabeswar for kind appraisal of Hon'ble MLA Sir.

Child Development Project Officer
Kanksa ICDS Project
Paschim Bardhaman

CERTIFICATE REGARDING PHYSICAL LIMITATION IN AN EXAMINEE TO WRITE

This is to certify that, I have examined
Ms/Mrs._____(Name
of the candidate with disability), a person with
_____(Nature and percentage of disability mentioned in
the certificate of disability) D/o/W/o_____a Resident of Village/Ward
_____Post_____Dist_____
State_____Pin_____ and to state that she has physical limitation
which hampers her writing capabilities owing to her disability.

Signature & Seal

Chief Medical Officer/Medical Superintendent of a Government health care institution

Name & Designation
Name of Government Hospital /Health Care Centre with Seal
Place:
Date:

Note:
Certificate should be given by a specialist of the relevant stream/ disability
(e.g. Visual imparting-Ophthalmologist, Locomotor disability-Orthopedic Specialist etc)